



REPORT TO THE DEPARTMENT OF SOCIAL DEVELOPMENT
CENTURION HOSPICE ASSOCIATION

NPO NO: 030-479 NPO

Report for the period ending 31 March 2018

1. SECTION A: BASIC DETAILS OF THE ORGANISATION

1.1 *Registration Number (NPO Number):* 030-479 NPO Registered 9 December 2003

1.2 *Organisation's Name:* Centurion Hospice Association

1.3 *The twelve-month period this report covers:* 1 April 2017 to 31 March 2018

1.4 *Contact Person nominated by the Organisation:* Annette Reed
Contact person's position in the Organisation: General Manager
Telephone number: 012 674 6175
Fax number: 012 674 6175
Cell phone number: 082 334 2920
Email address: admin@centurionhospice.com

1.5 *Organisation's Physical Address:*
Corner Clifton Avenue and North Street, Lyttelton, Centurion, Gauteng

1.6 *Organisation's Postal Address:* As above

1.7 *Organisation's Office Bearers:* (Attached minutes of the meeting)

List of Governors as at 1 April 2018:

(Board of Governors are elected at the next Annual General Meeting held in September – 3 months after the end of the Financial Year.)

Portfolio	Name	Address	Tel No	ID Number
Chairperson	Ms S. Smith-Janse van Rensburg	43 Drienie Street, Eldoraigne 0157	082 253 8078	620605 0089 082
Vice Chair	Mr P.D Gohl	39 Silky Oak Avenue, Heuweloord 0157	073 454 1991	520730 5003 085
Secretary	Vacant			
Treasurer	Mr K Macleod	12 Colonial Boulevard, 34 Manie Rd, Rietvalleirand 9181	082 560 9570	500624 5051 083
Palliative Care	Dr I. Maree	27 Bond Place, Midstream Estate 1692		690623 5004 084
Legal & Volunteers	Ms S. Maree	27 Bond Place Midstream Estate 1692	076 573 3164	670810 0024 084
Psychosocial Care	Mr G. Lubisi	392 Firewood Street, The Reeds X31 0157	082 705 4934	610531 5778 085
Human Resources	Mr L. Pretorius	167 Cecile Street Doornkloof 0157	082 560 9570	800318 5001 084
<i>Ex Officio</i>	Cllr Ina Strijdom	33 Ashwood Drive, Clubview 0157	082 473 8008	621224 0123088

Changes to the Board of Governors: During the year Mr R Wesseloo resigned. The board co-opted Mr Ken Macleod as Treasurer. Dr Izak Maree also resigned leaving the Palliative Care portfolio vacant. He was re-elected in September 2018 (in the next financial year).

2. SECTION B: ORGANISATION'S MAJOR ACHIEVEMENTS

Activities and how beneficiaries benefitted

The reason for the existence of Centurion Hospice is beautifully captured in its Mission Statement: Quality of life, dignity in death and support in bereavement for all with life threatening illnesses and their loved ones through a holistic approach to care including physical, psychosocial and spiritual care provided in the home.

2017/2018 saw the appointment of a new General Manager, Annette Reed, and refocusing the attention on Palliative Care and Psychosocial Support before all else.

In addition we focused on the training of our palliative team to ensure the best professional care to our patients and on improving our patient record keeping to ensure confidentiality and accuracy when dealing with patient files.

We provided training for 4th year medical students in a partnership with the University of Pretoria's Medical Faculty and hosted 65 students during the year.

A total of 227 patients received pain and symptom control treatment from professional nursing sisters and doctors on our staff, and 672 family members were provided with psychosocial support from the social worker.

We embarked on a project to upgrade our hospice star rating with HPCA (the Hospice and Palliative Care Association of South Africa) and are well on our way to 3* grading.

3. SECTION C: LIST OF IMPORTANT MEETINGS AND CHANGES TO THE CONSTITUTION

3.1 *Types and number of meetings the organisation held during the past year*

Type of Meeting	Yes	No	No of meetings	Comments
Annual General Meetings	X		1	September 2017
Special General Meetings		X		
Board Meetings	X		11	Regular monthly meetings
Others (please specify)	X		15	Staff meetings
Others (Please specify)	X		2	Strategic planning meetings

4. Changes to the Constitution

Yes

No

5. Capacity Building needs of the organisation: Mainly related to palliative skills and more particularly pain management and wound care, home based care and counselling skills.

Annexures:

Annexure 1: Annual Financial Statement 1 April 2017 to 31 March 2018

Annexure 2: Minutes of the AGM - September 2017

Annexure 3: Constitution as amended 10 November 2017